



Asbestos Management Policy

**Control of Asbestos Regulations 2012
And Approved Code of Practice (ACOP L143)**

A handwritten signature in blue ink that reads 'S. J. France'.

Signed

Sarah France

Print Name

12 May 2020

Dated

May 2021

Review Date

Subject to review, monitoring and revision by Girlguiding Royal Berkshire

This policy will apply, if appropriate, to all Girlguiding Royal Berkshire properties.

It is appropriate if the building was erected prior to 2000 and therefore likely to contain asbestos within the construction. Property Managers should be aware that the presence of asbestos is not always immediately obvious and the help of a competent person should be obtained to identify likely sources.

An asbestos risk assessment (surveys and samplings) should be conducted by a suitably qualified professional (minimum qualification P402). All the areas likely to be affected by the presence of asbestos should be identified and a careful note made of the exact sites where asbestos is located. The grade of asbestos should be ascertained and the likelihood of asbestos being released into the atmosphere.

Based on the risk assessment a decision should be made as to whether the asbestos needs removing in which case suitable qualified licensed operators should be engaged. Any asbestos discovered should be inspected annually and a management plan put in place. All asbestos sites should be labelled and the risk level identified. Records should be kept of the locations.

Any contractor or helper who undertakes any work in the building must be informed of the presence of the asbestos and its risk factor so that appropriate precautions should be taken.

This policy is non-specific because the presence and treatment of asbestos is varied and the action will depend on the nature and location of the asbestos.